

PRIVACY NOTICE FOR PERSONAL DATA PROCESSED IN CONNECTION WITH A GENERAL MEETING IN SKANSKA AB (PUBL)

1. ABOUT THIS PRIVACY NOTICE

1.1 To whom is this privacy notice for?

This privacy notice applies to personal data processed in conjunction with a general meeting (the “**Meeting**”) in Skanska AB (publ), organisation number 556000-4615 (the “**Company**”, “**Skanska**”, “**we**” or “**us**”). This privacy notice applies to any person whose personal data may be processed in connection with the Meeting and concerns shareholders of the Company as well as any other individual visiting or otherwise connected to the Meeting (“**you**” or “**your**”).

This privacy notice explains what types of personal data are gathered about you, how the personal data is used, and with whom the personal data is shared. It also describes your rights in relation to your personal data.

1.2 Who controls your personal data?

Skanska is the controller for the processing of your personal data as described in this privacy notice. However, in some cases, we may be regarded as joint controllers together with a third-party service provider and a third-party service provider may also be an independent controller.

If you would like further information about how your personal data are processed, or wish to exercise any of the rights listed below in Section 5, please contact us at:

Data Protection Manager
Skanska AB (publ)
Warfvinges väg 25
SE-112 74 Stockholm, Sweden
E-mail: dpm_absfs@skanska.se
Phone: +46 (0)10 448 00 00

1.3 Updates of this privacy notice

This privacy notice may from time to time be updated to ensure compliance with changing legal or technical requirements as well as organisational developments. You can see when it was last updated by reviewing the date displayed at the end of this privacy notice. Please consider the version available online as the latest version.

2. WHY DO WE PROCESS YOUR PERSONAL DATA?

2.1 In order to fulfil our legal obligations under Swedish company law

To fulfil our legal obligations according to Swedish company law, we process personal data in connection with the Meeting, including measures taken in preparation of the Meeting as well as measures taken after the Meeting. For this purpose, we process the following categories of personal data regarding you:

Categories of personal data	Legal basis
<ul style="list-style-type: none"> > Contact details (for example name, title, address, telephone number and email address); > Identification details (for example date of birth and ID number); > Financial information (for example voting rights, information regarding holdings and entitlements connected to the holdings); > Information about whom you represent or are represented by, in cases where a shareholder is represented with the support of a proxy; > If a shareholder or a proxy gives notice of attendance for representative(s) to attend the Meeting: information regarding who you represent or are represented by (as applicable); > Information on how you have voted may be processed, for example in case of postal voting, if voting devices are used, vote counting is carried out as well as through publication of the results of votes to the extent it is possible to determine the manner in which you voted (for example where a certain number of votes may be connected to a certain number of shares held by you); and > Minutes Notes from the Meeting (for example dissenting opinions). 	<i>Legal obligation.</i> The processing is necessary to fulfil our legal obligations.
	Exemption for special categories of data
	N/A
Retention period	
<p>Personal data is retained for as long as necessary to fulfil the legal obligations that we are subject to.</p> <p>For more information regarding our retention periods, see section 2.3 How long do we keep the personal data?</p>	

2.2 For our legitimate interests to make the Meeting more accessible to our stakeholders and to be able to maintain adequate security and order during the Meeting

To make the Meeting more accessible to our stakeholders and to maintain adequate security and order during the Meeting, we process your personal data. For this purpose, we process the following categories of personal data regarding you:

Categories of personal data	Legal basis
> Contact details (for example name, title, address, telephone number and email address), to the extent that other persons	<i>Legitimate interest.</i> The processing is necessary for us to fulfil our legitimate interest in making the Meeting

<p>than shareholders, proxies, assistants and officials participate in the Meeting;</p> <ul style="list-style-type: none"> > Recording of images, photographs, video and audio, if it has been decided in the Meeting or by the Board of Directors of the Company; > Technical information (for example username, information about your computer, smartphone or other device, your IP address and user settings) if the Meeting is made available on the internet or otherwise by electronic connection; and > Other personal data provided by you at the Meeting if the Meeting is made available on the internet or by other means of electronic transmission. 	<p>accessible to our stakeholders and in maintaining adequate security and order.</p> <hr/> <p>Exemption for special categories of data</p> <hr/> <p>N/A</p>
<p>Retention period</p>	
<p>Personal data is retained for as long as necessary to fulfil our legitimate interest to make the Meeting more accessible to our stakeholders and to be able to maintain adequate security and order during the Meeting.</p> <p>For more information regarding our retention periods, see section 2.3 How long do we keep the personal data?</p>	

2.3 How long do we keep the personal data?

Personal data related to the Meeting is kept for as long as necessary given the purpose of the processing, unless otherwise required or permitted by applicable laws or regulations.

Personal data that is only required to carry out the Meeting will normally be deleted shortly after the conclusion of the Meeting. Personal data regarding attendance, holdings, voting etc. which is processed to carry out and document the Meeting according to law will be stored as required or permitted by applicable laws or regulations.

For example, personal data included in the Meeting share register (for example your name, address, ID-number and holdings) must be stored for a period of ten years following the Meeting, in accordance with rules issued by Euroclear Sweden AB. Personal data included in the minutes from the Meeting will be stored during a period of ten years following the Meeting, unless storage during a longer period is justified based on the resolutions adopted at the Meeting or otherwise.

If the Meeting is published on the internet, personal data that appear in the recording of the Meeting will be stored as long as the recording is publicly available, however no longer than five years after the day of the Meeting.

3. WHERE DOES YOUR PERSONAL DATA COME FROM?

The personal data we collect about you comes from the following sources:

a) *Personal data you give us*

We collect personal data that we receive directly from you, for example when you provide us personal data via forms, e-forms, e-mails, phone or provide us personal data during the Meeting, either at the meeting venue or remotely by participating online.

b) *Personal data we receive from other sources*

We may receive your personal data through:

- Information received from public records;
- Information received from the central securities depository (Euroclear Sweden AB) or other third-party service providers in connection with the Meeting (such as legal advisors); or
- The shareholder you represent or your proxy (if relevant).

4. WITH WHOM MAY WE SHARE YOUR PERSONAL DATA?

a) *Transfer within the Skanska group or to third parties*

Where necessary, we may share your personal data with others. In such cases, we may share your personal data with the following recipients:

Recipients	Purpose(s)	Legal basis
Affiliated entities, third party vendors and business partners	To make the Meeting accessible to interested parties.	<i>Legitimate interest.</i> The processing is necessary to fulfil our legitimate interest in making the Meeting accessible to interested parties.
Authorities (e.g. the police, the financial supervisory authorities, the tax agency or the Swedish companies registration office)	To fulfil legal obligations that we are subject to.	<i>Legal obligation.</i> The processing is necessary to fulfil our legal obligations.
Auditors, advisors and legal representatives	For the advisors to fulfil the services they perform.	<i>Legitimate interest.</i> To fulfil our legitimate interest of being able to engage advisors.
Other shareholders	To determine the voting list at the Meeting and to provide a copy of the minutes from the Meeting to those shareholders who request it.	<i>Legal obligation.</i> The processing is necessary to fulfil our legal obligations.

b) *International personal data transfers*

Our group companies and third-party contractors and consultants operate around the world. This means that your personal data, pursuant to Section 2 above, may be transferred outside the European Economic Area (EEA), in some cases to jurisdictions which may not have an adequate level of privacy protection.

We have taken appropriate safeguards to ensure that your personal data will remain protected when transferred outside the EEA in accordance with this privacy notice. These measures include, where applicable, implementing EU standard contractual clauses with our third-party contractors. Such contractual clauses are available at <https://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX:32021D0914&from=EN>. You have the right to receive a copy of these clauses by contacting the Company through the contact information in the notice to attend the Meeting.

If other safeguards are used, we will provide you with additional information regarding such safeguards (as indicated in the notice to attend the Meeting).

5. WHAT ARE YOUR RIGHTS IN RESPECT TO YOUR PERSONAL DATA?

Under Applicable Data Protection Laws, you have certain rights in relation to the processing of your personal data. We process your personal data to the extent necessary to fulfil your rights. Please submit requests for exercising your rights by contacting us by using the contact details stated in Section 1.2.

You have, under certain circumstances, the right to exercise the following rights:

- **Access** – You may request confirmation whether your personal data is processed by us and, if that is the case, access your personal data and additional information regarding the operation, such as the purposes of the processing. You are also entitled to receive a copy of the personal data undergoing processing.
- **Object to certain processing** – You have the right to object to the processing of your personal data based on a legitimate interest for reasons which concern your particular situation. In such case, we will stop using your personal data where the processing is based on a legitimate interest, unless we can show that the interest overrides your privacy interest or that the use of your personal data is necessary to manage or defend legal claims.
- **Rectification** – You have the right to obtain from us the rectification of inaccurate personal data concerning you.
- **Erase** – You may have your personal data erased under certain circumstances, such as when your personal data is no longer needed for the purposes for which it was collected.
- **Restriction of processing** – You may ask us to restrict the processing of your personal data to only comprise storage of your personal data under certain circumstances, such as when the processing is unlawful, but you do not want your personal data erased.
- **Withdrawal of consent** – You have the right to at any time withdraw your consent to the processing of personal data to the extent the processing is based on your consent.
- **Data Portability** – You have the right to receive the personal data concerning you which you have provided to us, in a structured, commonly used, and machine-

readable format and ask for the information to be transferred to another data controller (where possible).

Click [here](#) to read more about the rights that you have in relation to the processing of your personal data.

- **Complaints to the supervisory authority** – In case of any complaints regarding Skanska's privacy practices, you have the right to lodge a complaint with the competent supervisory authority. For more information, please visit the relevant authority's website. In Sweden, the supervisory authority is the Swedish Authority for Privacy Protection. You can learn more about how to lodge a complaint with the Swedish Authority for Privacy Protection [here](#).

Please contact us if you wish to exercise any of your rights described above, using the contact details stated in Section 1.2.

6. DATA SECURITY AND QUALITY

To keep your personal data secure we have implemented a number of security measures, such as the following.

- **Secure operating environments** – We store your data in secure operating environments only accessible to our employees, agents and contractors on a need-to-know basis. We also follow generally accepted industry standards in this respect.
- **Encryption** – We use industry-standard encryption to provide protection for information that is transmitted to us.
- **Prior authentication for IT access and access to premises** – We require our staff and contractors to verify their identity (for example through login ID, password, pin codes and badges) before they can access IT environments and business premises. This is aimed to prevent unauthorized accesses of personal data.

7. WHAT IF YOU CHOOSE NOT TO GIVE US YOUR PERSONAL DATA?

If you do not want to give us your personal data and the personal data is necessary in order to (i) admit you as an attendee to the Meeting, or (ii) provide you further information about our services, we may not be able to allow you to attend the Meeting or provide the requested services or information.